

4th Disability Support Worker Conference

Moving Toward a Better Future

Registration Procedure

Those wishing to attend the conference should complete the registration form and return it with payment to the address stated below. Each participant should complete a separate form. Advanced registration and payment is essential to guarantee a position at the conference. It is important that your registration form is completed and sent by post or facsimile together with the appropriate payment.

Registration Fees and Inclusions

Registration will not be accepted without completion of the registration form and payment of the appropriate fees.

Full Registration

\$190 AUD

- Attendance at all sessions on Thursday and Friday
- Lunch, morning and afternoon tea both days
- Ticket to Disability Support Worker Awards Ceremony
- Conference satchel

Day Registration

Thursday 25th or Friday 26th November

\$100 AUD each day

- Attendance at specific day sessions
- Lunch, morning and afternoon teas on day of attendance
- Ticket to Disability Support Worker Award Ceremony on Thursday (if registered for that day).
- Conference satchel

Payment of Fees

All conference fees shown on registration form are to be paid by credit card or money order/cheque. Fees should be paid in advance to ensure your place at the conference.

Registration Acknowledgement

Confirmation of your registration will be forwarded to you as soon as possible after registration form and payment has been received.

Cancellation Policy

Cancellations received prior to Friday 22nd October 2004 will receive a full refund less \$25.00 processing charge. No refund will be given after this date; however, an alternative delegate name may be submitted. All cancellations must be made in writing.

Registration Desk & Information Desk

Location and hours

The registration and information desk will be located at the University of Melbourne on the ground floor in the Old Arts Building.

Thursday 25th November

Registration 8.00am to 9.30am

Information 9.30am to 5.30pm

Friday 26th November

Registration 7.30am to 8.30am

Information 9.30am to 5.00pm

Further Information

Susan Mason or Carolyn Neville
Registration Coordinators
Disability Support Worker Conference

Phone: 9925 7975

Fax: 9925 7303

Email: dswconference@rmit.edu.au

Australian Society for the Study of Intellectual Disability (ASSID)
ABN 41 000 865 823

4th Disability Support Worker Conference *Moving Toward a Better Future*

Registration Form and Invoice

Title (please circle): Mrs, Mr, Ms, Miss Surname Name: _____ First Name: _____

Preferred Name for Badge: _____

Organisation: _____

Address: _____

State: _____ Postcode: _____

Telephone: _____ Facsimile: _____ Email: _____

Assistance with Accessibility: _____

Dietary requirements (eg vegetarian) _____

Registration (Tick the appropriate box)

- Full Registration (2 Days) \$190.00 AUD
 1 day registration (25th November 2004 only) \$100.00 AUD
 1 day registration (26th November 2004 only) \$100.00 AUD

Our Privacy Policy:

By registering for this conference, relevant details will be held on a database by the conference organising committee and ASSID. Information will only be used to forward information on future events.

Payment Details:

Please find enclosed my payment for registration by:

a) Cheque/Money Order for \$_____AUD made payable to *ASSID Conference Account*

or

b) Please debit my: Bankcard Visa MasterCard for the amount of \$_____

My full card number is:

Expiry Date:_____/____/_____

Cardholder's Name:_____ Signature:_____

Complete this registration form and return with payment (payment will only be accepted if space is available)

Please photocopy and retain for your records.

By Mail:

Susan Mason
Disability Support Worker Conference
C/O Division of Disability Studies
RMIT University
PO Box 71
Bundoora VIC 3083

By Fax:

Susan Mason
Disability Support Worker Conference
Fax number: 9925 7303

By email:

dswconference@rmit.edu.au